

Dear Swift Creek Families:

We are looking forward to welcoming students back in the Fall, whether on our campus or through our digital academy. SCMS has created a dedicated team of teachers and administrators, who have carefully examined guidelines issued by the state, county, and CDC, to ensure that students returning to our campus in the fall will be as safe as possible. Below please find the steps we will be taking to ensure a safe school environment.

1) Hallways: Markers will be placed throughout the school to ensure students are staying “wolf-width apart” (six feet)

- Classes will transition between periods as normal with changes below
- Students will wear masks
- Students will keep to the right when transitioning in the hallway, unless to go into a classroom. A line will separate the sides of the halls not to be crossed.
- A traffic pattern has been established for leaving and entering building to ensure students are not walking past each other
- Students will not have access to lockers
- Students may carry backpacks
- Teachers will monitor physical distancing in hallways
- *Custodians have been assigned a hallway to be maintained*
  - *Door handles/water fountains will be wiped down every period*
  - *Bathrooms will be wiped and cleaned every period*

2) Classrooms: Classrooms will be arranged in a way to maximize physical distancing

- Extraneous furniture items must be removed (couches/bean bags/extra tables)
- Every effort will be made to distance desks in classrooms to 6 feet apart
- Students will be required to wear masks in the classrooms if physical distancing is not possible.
- Teachers will limit the number of students out of the classroom at any one time (i.e. bathroom breaks)
- Student movement within the classroom will be limited
- Work stations will be disinfected between each class
- Students will be provided with “mask breaks”

3) Before school:

- Students’ temperatures will be taken upon arrival on campus. If a student’s temperature is 100 or above, that student will be isolated until they can be picked up (*anyone picking up a student must be indicated in FOCUS*)
- The courtyard will be open, with supervision, beginning at 9:00 for 7<sup>th</sup> and 8<sup>th</sup> graders
- The patio in front of the cafeteria will be open, with supervision, beginning at 9:00 for 6<sup>th</sup> graders
- Students will not be able to remain in the cafeteria unless they are eating breakfast
- Students not eating breakfast are HIGHLY encouraged to not arrive on campus until 9:15 a.m.
- Inclement Weather: *Buildings 3 (6<sup>th</sup> grade), Building 4 (7<sup>th</sup> grade), Building 5 (8<sup>th</sup> grade) as well as the gym, cafeteria, and Media Center will be used in the event of inclement weather*
- *Media Center will be available by appointment only*
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4) Lunch/Cafeteria: *To ensure physical distancing in the cafeteria, Swift Creek will have four lunches (by building). Students will not be required to wear mask while sitting down to eat but will be required to wear a mask in line.*

- *Markers will be placed throughout the cafeteria to ensure physical distancing while in line*
- *Seats will be “blocked off,” so students will be able to physically distance*
- *The stage will be used for tables*
- *Swift Creek is investing in additional outdoor seating and is acquiring an outdoor cover*
- *In the event of inclement weather, the gym and media center will be used for lunch*
- *Lunches will be bagged for safe and quick distribution from multiple locations*
- *Limiting non student access to campus (lunch with student, etc)*

5) After school:

- *Student release will be staggered: Walkers, bike riders, and car riders will be dismissed first, and busses will be called as they arrive. Students will remain in 6<sup>th</sup> period until they are dismissed.*

6) EDEP: *Will operate as normally within the guidelines above.*